

# SETTING UP BOWLAND IMAP EMAIL ON A ANDROID PHONE

## Step 1 - Open the email app

Open the Email app on your Android device.



![](_page_1_Picture_0.jpeg)

## Step 2 - Tap Other

#### Tap **Other**.

**Note:** If you already have another account set up, tap the **menu** in the top left corner then the **gear icon**, and then **Add account**.

![](_page_1_Picture_4.jpeg)

## Step 3 - Enter your email and password

![](_page_2_Picture_0.jpeg)

- 1. Enter the **email account** you want to set up.
- 2. Enter your **password**, the same password you use for Webmail.
- 3. Tap **Sign in**.

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### Step 4 - Done!

That's it! Your account is now set up and your emails and folders will be synced as well.

![](_page_3_Picture_0.jpeg)

**Tip:** If you want to change your name or signature, tap the **menu** in the top left corner and then the **gear icon**.

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